



MINUTES

Kanar Gaming Enterprises, Inc

Date | time January 8, 2017 | 1300 | Meeting chaired by C.Jarvis

Board members

President – C. Jarvis | Secretary – E.Okonowski | Treasurer – D.Angell | Rep. – M.Kehoe | Rep. – S. Weiss

Item	Champion
1. Quorum Check	
1.1. Directors and Officer Seating-	
1.2. Appointment of Sergeant of Arms- Craig Jarvis	
1.3. Recording Secretary- Erich Okonowski	
1.4. Take roll	
Craig Jarvis	
Steven Weiss	
Erich Okonowski	
David Angell	
Tashina Obrecht	
Nathan Niemi	
Mel Short	
Alyssa Short	
Erik Niles	
2. Standing items	
2.1. Review Agenda	
2.2. Approve the Minutes of the Previous Meeting	
Approved.	
2.3. Approve the Financial Report	
Approved.	
3. Special Business	
3.1. Judicial Review Boards	
3.2. KGE Staff Reviews/Appointments	
3.3. Fund Requests	
I, Joe Brescol, a member in good standing and the Economy Marshal, request that the Board of Directors make funds available, not to exceed \$240, for the Board of Directors to purchase three 1000-count boxes of business card paper, Avery 8371 or store brand equivalent for the purpose of the printing of tags.	
Acclamation, 4-0-0	
I, Craig Jarvis, request reimbursement from the QM budget, if the QM1 agrees, of \$71.03 for:	
\$34.76 from Office Depot for scissors and clear tape, and	
\$36.27 from Michaels for plastic flowers for ground-spawn phys. reps.	
These tools and props will be stored in the QM Shed upon reimbursement.	
3-0-1, SW/DA/EO – 0 - CJ	
4. Principal's Report	
4.1. General Representative Seat Even Year – Steven Weiss	
Since July only a handful of issues that have been handled quickly and well.	
4.2. General Representative Seat Odd Year – Maria Kehoe	
4.3. Corporate Secretary	
We have looked into e-voting with relative success. I see multiple options available that I feel can be used in the upcoming election. I hope for few issues when it comes up. Other than that it was not a very busy winter for secretary. I want to thank Craig Jarvis for the work he did on the new SOP's.	
4.4. Corporate Treasurer	

Sign in please.

- 4.5. Corporate President
KGE President's Report, 2017-01-08, Craig Jarvis

We are revising the rules and policies that KGE uses to govern itself, and the support staff. We are going to attempt to make things simpler. I have high hopes for this year in terms of safety, buildings, props, and the website.

In the immortal words of Marty McFly, "Watch me for the changes, and try to keep up, okay?"

See you in Ilveresh. (Town name appears here spelled correctly, for my good and dear friend, Tim.)

5. KGE Staff Reports

5.1. Quartermaster

Things are going well. Will be doing a winter washing here shortly. Kaitlyn is QM 2nd.

5.2. Safety Director

Safety would like the trails to be worked on for the following year. Also would like to have the safety boxes worked on as well.

5.3. Media Director

We are looking at migration to square and how to integrate our forms into the new platform. It may be possible for us to keep our current Webmail even though we are migrating to a new web host with the new format for the website.

5.4. Building and Land Director

No report.

6. Committee Reports

7. Game Staff Reports

7.1. K1 - Character Book Director

No report

7.2. K1 - Play Master

Current list of Play Master staff:

PM 1 Nathan Niemi

PM 2 Leigh

PM Staff Dan Weiler

PM Pi Dave Sullivan

PM Staff Eric Hitt

PM 56 Tim Schafer

Advisory PM Brandon Burns

Plans for the 2017 Season

Encourage physical representation color-coding during weapon safety checks.

Make sure that all players of characters that perform the Resurrection Ritual have the proper tools (black and white marbles/beads/stones).

Compile list of qualified volunteer mentors for newer players.

Follow-up with new players and maintain open communication with potential for assigning a Mentor.

Develop "Identifying marker" to improve visibility of "On_Duty Staff" (possibly

a belt favor similar to SR staff).

Evaluate current Play Master staff. Assess approximate sufficient number of staff necessary based upon regular event attendance for adequate coverage.

Prepare ongoing list of Rules Clarifications and edits for implementation into 2018 version of the Kanar Ruleset.

7.3. K1 - Game Master

- Karigan will be taking on a greater and more active role in the ongoing story and during event happenings while I continue to focus more on the games foundational projects.

- Lore packets, character histories, in-game economics and crafting systems, skill uses and synergies, and other random projects continue to make progress. The undead lore packet that was sent out in October received some nice praise, which was appreciated.

- In addition to the listings above, there are some changes also being made to the nobility and peerage routes. We will be converting these from the lingering passive white-belt and circlet ideas into more active roles for the game. If you want to be a knight which protects the people, then you will be expected to actively be a knight that protects the people (such as leading patrols which will aid in getting the GM staff more npcs at regular intervals). If you want to be a noble that controls the land, then you will have to be an active noble that controls the land (such as making sure houses are prepped/lit for an event, land is cleaned, pageantry is displayed, etc). These are going to become more structured achievements that the game provides the players and they will also reward the players appropriately. There will be ladders to climb for those willing to put in the work to achieve certain positions.

- I am attempting to incorporate the cbd signout into the new GM signout so that there will continue to be a single signout form which dumps all info into a single excel document (one for each department). This should (and will) help streamline the update process for both groups and reduce many hours of work per month.

- Even though these changes might incite the BoCs to harrumph and shake their fists in the air while shouting "this isn't the game they used to play", I fully believe it is progress which needs to be made for the current and future well-being of our game.

We care. We care a lot.

End of Year Report – Economy

I would like to officially recognize Matt Blattman as the Econ 2nd. Matt has been training for the role since July. He has proved to be a quick study of the Econ procedures and processes. I want to extend my thanks and praise upon him for his service and assistance this year. I look forward to working with him further in 2017.

After taking inventory (see attached chart), the game has enough coin to operate comfortably for the foreseeable future. Our tag books are adequately filled enough to service players needs during events.

I have the following 2016 numbers to report:

The Econ Staff provided banking services to 98 players this year, with over 400 individual character banking transactions.

This year the Econ Staff processed about 300 individual tag requests via the item submission form.

2500 tags were printed for the game this year.

I am currently out of tag paper for the next year. So with that in mind.

I, Joe Brescol, a member in good standing and the Economy Marshal, request that the Board of Directors make funds available, not to exceed \$240, for the Board of Directors to purchase three 1000-count boxes of business card paper, Avery 8371 or store brand equivalent. For the purpose of the printing of tags.

I would like to thank the Dan Walker and the rest of the GM staff for their support

and teamwork this year. I would like to thank Matty Tatosky and the CBD staff for their hard work in coordinating banking and town skill purchases. Thanks to Nathan Niemi and the PM staff for their assistance with all the crafting questions that we fielded this year. And finally thanks to the all the Players for being imaginative and making volunteering fun.

Joe Brescol
Economy Marshal 1st

(PUT STUFF HERE!!!).

8. Old Business

9. New Business

Proposal 2017/1/8 –1 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.0 KGE-BYL, Corporate Bylaws.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –2 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.1 KGE-RO, Rules of Order.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –3 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.2 KGE-DIR, Powers and Duties of the Directors.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –4 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.3 KGE-SPS, Support Staff Rules and Regulations.

EO, motion to remove 7.1.5 and 7.1.6, acclamation, no dissent, passes.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –5 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.4 KGE-SOP, Standard Operating Procedures.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –6 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.5 KGE-POL, Statement of Policy.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –7 (Craig Jarvis)

I, Craig Jarvis, propose that we approve document 1.6 KGE-DSC, Disciplinary Procedures.

4-0-0

Champion: ___ CJ: ___Y___ EO: ___Y___ DA: ___Y___ MK: ___ SW: ___Y___ (PASSES)

Proposal 2017/1/8 –8 (Erich Okonowski)

I, Erich Okonowski, propose that the previous approved documents replace the KGE Standard Operating procedures, Rules of Order, and Policies.

4-0-0

Champion: ___ CJ: __Y___ EO: __Y___ DA: __Y___ MK: _____ SW: __Y___ (PASSES)

Proposal 2017/1/8 –9 (Craig Jarvis)

I, Craig Jarvis, move to strike and replace K1-SOP 8.4.3.1

"K1 Seasonal Event Pass Fee

The fee for the K1 Seasonal Event Pass will be equal to \$180 for the one-year pass, \$540 for the three-year pass, and \$900 for the five-year pass."

With

"K1 Seasonal Event Pass Fee

The fee for the K1 Seasonal Event Pass will be equal to \$180 for the one-year pass (a savings of \$20 for the year), \$510 for the three-year pass (a savings of \$30 per year), and \$820 for the five-year pass (a savings of \$40 per year)."

4-0-0

Champion: ___ CJ: __Y___ EO: __Y___ DA: __Y___ MK: _____ SW: __Y___ (PASSES)

10. General Discussion

Kanar Orientation Event with Steven

Looking into building stuff for Nothrim.

Motion to approve 2017 ARF. 4-0-0

3:04

11. Adjournment 3-0-1, DA/EO/SW – 0 - CJ



Statement of Activities

January 1, 2017

Financial Statements in U.S. Dollars

	<u>1/1/2017</u>	<u>2/1/2016</u>	<u>2/1/2015</u>	<u>2/1/2014</u>
Revenue				
Membership Dues	\$2,840.00	\$2,860.00	\$2,440.00	\$3,360.00
Program Fees	\$16,366.00	\$16,549.00	\$14,500.81	\$18,690.00
Non-Member Income	\$685.00	\$180.00	\$635.00	\$400.00
Contribution	\$1,547.67	\$1,025.00	\$0.00	\$0.00
Total Revenue	\$21,438.67	\$20,614.00	\$17,575.81	\$22,450.00
Expenses				
Operating Expense	\$9,070.13	\$794.36	\$4,265.80	\$5,695.38
Utility Expense	\$5,314.75	\$2,826.62	\$3,567.80	\$2,993.97
Maintenance Expense	\$1,812.67	\$554.17	\$2,433.75	\$3,379.70
Insurance Expense	\$0.00	\$1,413.52	\$1,413.52	\$2,152.00
Paypal Expense	\$523.26	\$355.61	\$264.91	\$399.83
Winter Feast Expense	\$1,155.66	\$2,241.09	\$3,972.96	\$2,618.13
Depreciation Expense	\$803.16	\$755.67	\$558.48	\$126.33
Tax Expense	\$290.47	\$1,202.36	\$2,451.71	\$1,190.00
Total Expenses	\$18,970.10	\$10,143.40	\$18,928.93	\$18,555.34
Net Operating Income	\$2,468.57	\$10,470.60	(\$1,353.12)	\$3,894.66
Other Income				
Gain (Loss) on Sale of Assets	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Income	\$0.00	\$0.00	\$0.00	\$0.00
Net Income (Loss)	\$2,468.57	\$10,470.60	(\$1,353.12)	\$3,894.66

Statement of Financial Position

January 1, 2017

Financial Statements in U.S. Dollars

	<u>1/1/2017</u>	<u>2/1/2016</u>	<u>2/1/2015</u>	<u>2/1/2014</u>
Assets				
Cash	\$25,961.64	\$23,887.49	\$13,448.83	\$18,409.15
Accounts Receivable	\$0.00	\$40.00	\$0.00	\$0.00
Props	\$1,580.15	\$1,580.15	\$1,580.15	\$1,504.10
Equipment	\$3,795.66	\$3,700.77	\$3,398.41	\$1,630.00
Building	\$4,213.48	\$2,815.00	\$2,315.00	\$0.00
Less: Accumulated Depreciation	(\$2,385.79)	(\$1,598.71)	(\$843.04)	(\$290.78)
Land	<u>\$44,500.00</u>	<u>\$44,500.00</u>	<u>\$44,500.00</u>	<u>\$44,500.00</u>
Total Assets	<u>77,665.14</u>	<u>74,924.70</u>	<u>64,399.35</u>	<u>65,752.47</u>
Liabilities				
Unearned Revenue	\$250.00	\$54.75	\$0.00	\$0.00
Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00
Other Long-Term Debt	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Total Liabilities	<u>\$250.00</u>	<u>\$54.75</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Assets				
Total Net Assets	<u>\$77,415.14</u>	<u>\$74,869.95</u>	<u>\$64,339.35</u>	<u>\$65,752.47</u>
Total Liabilities and Net Assets	\$77,665.14	\$74,924.70	\$64,339.35	\$65,752.47

Balances

PNC	\$21,205.27
PayPal	\$4,756.54
Cash-or-Equivalent	
Total Cash	\$25,961.81

Budgets	Balance	Limit
President	200.00	200.00
Secretary	200.00	200.00
Treasurer	153.52	200.00
Even Year Rep.	100.00	100.00
Odd Year Rep.	100.00	100.00
BLD	0.00	200.00
Safety	100.00	100.00
Web	100.00	100.00
QM	520.00	200.00
GM1	67.75	200.00
PM1	50.00	50.00
CBD1	50.00	50.00
Budget's Total	1,641.27	1,700.00

Funds	Balance
Maintenance	2,620.43
Pest Control	300.00
Trail Repair	0.00
Perscribed Burn	0.00
-	0.00
-	0.00
-	0.00
-	0.00
Fund's Total	2,920.43

Total Earmarked	4,561.70
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Attendance Data

	March	April	May	Jun		Jul	Aug	Sep	Oct	Nov	Year Avg	Member Total
				1	2							
Attended	93	94	108	119	117	87	74	82	108	83	97	136
Signed In	82	92	105	118	116	83	72	82	96	80	93	
Paid	97	101	111	125		91	65	89	100	73	95	
				{total:132}								
Trial Events	17	3	10	----->	8	6	1	5	2	4	6	56